

Assessing the Effectiveness of Your Maintenance Management Program

35% productivity (wrench time) is typical of good traditional maintenance organizations. However, most maintenance organizations could increase their productivity by 50%, by implementing and adhering to some very basic maintenance management concepts. One way to determine how well an organization is addressing the basics of maintenance management is by conducting a program assessment.

Assessment of the Maintenance Management Program provides management with the opportunity to identify weaknesses, promote improvement and foster communications. This process almost appears contradictory to the general belief that the assessment process is a negative activity that exposes an individual's failure to achieve expected performance levels.

This course is designed for Maintenance Superintendents, Maintenance Supervisors, Schedulers or any other facility personnel responsible for the effectiveness of the maintenance organization.

AGENDA

<i>Time</i>	<i>Topic</i>
8:00 AM	Introduction <ul style="list-style-type: none"> h Seminar Purpose and Objectives h Need for Maintenance Program Assessment
8:30 AM	Assessment Process & Planning and Preparation — Team Selection — Strategically Planning the Assessment <i>Scope of Assessment</i> <i>Identifying Areas of Assessment</i> <i>Assessment Acceptance Criteria</i> <i>Assessment Checklist</i> — Assessment Team Preparation
10:00 AM	Assessment Process (cont'd) & Performing the Assessment — Entrance Conference — Interviewing and Investigation <i>Using MAXIMO as a tool for assessing maintenance program health</i> <i>Interview/Investigation Exercise</i> — Exit Conference
12:00 noon	Lunch
1:00 PM	Assessment Process (cont'd) & Reporting (Guidelines and Format)
2:30 PM	Assessment Process (cont'd) & Follow-up and Continuous Improvement
3:30 PM	Recap and Review

This course is conducted by **Quality Systems Inc. (QSI)**. QSI is an industry leader in providing cost effective, highly responsive management and maintenance consulting, information systems and computer support, and general plant technical support. The technical support staff at QSI has an average of fifteen years of utility experience in a wide range of applications. QSI maintains specialists in planning, scheduling, database programming, general computer support, I&C systems, electrical systems, mechanical systems and general plant maintenance. QSI has written thousands of procedures (operations and maintenance) and job plans.

QSI's extensive experience in utility QA, operations and management has been enlisted to reduce costs, increase productivity, and improve quality at a variety of client facilities.