

# Defining a Maintenance Management Program to Support MAXIMO

This course will provide the process to be used to develop a written MAXIMO Maintenance Management Program that defines how the maintenance function is managed and how to integrate MAXIMO into the management program. MAXIMO is a powerful management tool and to get the full benefit of MAXIMO an integrated maintenance process needs to be broken down into written procedures that follow the application of business rules and organizational functions that impact effective use of MAXIMO. The following topics will be discussed:

- \* Maintenance Policy including how MAXIMO will be deployed.
- \* Defining organizational accountabilities and MAXIMO applications.
- \* Maintenance Programs such as Corrective, PM, PdM, Condition Monitoring.
- \* Planning and Scheduling Maintenance.
- \* Material support for Maintenance.
- \* Outage Management to include planning, implementing and follow-up.
- \* Contractor Management.
- \* Administrative Control of MAXIMO and maintenance data.
- \* Reporting and monitoring maintenance work with MAXIMO.
- \* Managing the Work Order Process.
- \* Maintenance History, Documents and Records.
- \* Maintenance Training Programs.
- \* Maintenance Quality Assurance, Equipment Calibration and Testing.

The training material will include examples and outlines of Maintenance Management Programs and guidelines in sufficient detail to allow the students to build their own program that will fit within their own culture and organization.